

# Tuition and Housing Deposits

**TUITION DEPOSIT:** New students who are admitted to Western Carolina University are required to remit a \$150 deposit of tuition and fees. The deposit is not required for new summer or new spring semester enrollees. By paying a deposit, the student reserves a place in the entering class and establishes eligibility to pre-register for courses to be taken in the first term of enrollment. This amount reserves a seat in the entering freshman class and must be paid prior to participation in pre-registration. The payment is fully creditable to charges for the first semester of enrollment. New students who are admitted to Western Carolina University after May 1 should remit their deposit within two weeks of the date of the acceptance letter to reserve a place in the entering class.

Checks should be payable to Western Carolina University and remitted to the University Cashier's Office. Students may write a single check when combining the deposits for tuition and for housing. Financial Aid awards may not be used to cover deposits. Deposits are payable by credit card (American Express or MasterCard). To take advantage of this option, please contact the University Cashier's Office at 828-227-7334.

**HOUSING DEPOSIT:** A Western Carolina University Residence Hall Application/Agreement must be completed and returned with a housing deposit of \$150 to the One Stop by those students who plan to live in a University residence hall. Freshmen who are not married or living with a parent(s) while attending the University are required to live on campus and are guaranteed space within a residence hall. Freshmen who wish to live off campus must receive permission from the Department of Residential Living. Transfer, readmitted, and graduate students who wish to reside in University housing must submit the required housing deposit and Western Carolina University Residence Hall Application/Agreement.

**SUMMER TERMS:** Students who begin their enrollment in the summer terms (May or July) are not required to submit a tuition deposit or housing deposit, but must submit the Residence Hall Application/Agreement if they wish to reside in University housing. The exception to this policy is the group of new freshmen participating in the Summer Academic Success Program. These students must make both payments for the fall semester.

**REFUND POLICY:** The housing deposit and tuition deposits are non-refundable.

---

Please complete this section, as well as the housing agreement, and return it with your payment(s).

Name \_\_\_\_\_ Student I.D. (\*SSN) \_\_\_\_\_ Entry Term \_\_\_\_\_

I have enclosed a \$300.00 check (# \_\_\_\_\_) or money order (# \_\_\_\_\_). I understand that \$150.00 will be applied to tuition and the remaining \$150.00 to housing.

I have enclosed a \$150.00 check (# \_\_\_\_\_) or money order (# \_\_\_\_\_). I understand that this will be applied to tuition. (Freshmen may not select this option unless authorization to reside off campus has been received from the Department of Residential Living.)

\*I am voluntarily providing my social security number on this form with the understanding that it will be used only as a personal identifier for the internal record-keeping and data processing operations of this institution.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**Mail to:** University Cashier's Office  
Western Carolina University  
Cullowhee, NC 28723